



MINUTES

Of A

REGULAR COUNCIL MEETING

July 30, 2013

The City Council of the City of Longview, Texas, met in a Regular Session, July 30, 2013, at 5:30 P.M. in the Council Chambers of the Jo Ann Metcalf Municipal Building. Mayor Jay Dean presided.

Members present were:

Members absent were:

Jay Dean
John Sims
Gary Smith
Kasha Williams
Wayne Frost
Richard Manley
Sidney Allen

Staff members present were:

David Willard, City Manager
Chuck Ewings, Assistant City Manager
Mary Ann Miller, Assistant to the City Manager
Shelly Ballenger, City Secretary
Jim Finley, City Attorney
Kevin Cummings, Director of Development Services
Keith Bonds, Director of Public Works
Laura Hill, Director of Community Services
Terri Fields, Interim Director of Human Resources
Angela Coen, Director of Financial Services
J.P. Steelman, Fire Chief
Don Dingler, Police Chief

I. Call to Order – Mayor Jay Dean called the meeting to order.

II. Invocation – Senior Pastor Bob Cammack of Longview Christian Fellowship Church gave the invocation.

III. Pledge of Allegiance – Senior Pastor Bob Cammack of Longview Christian Fellowship Church led the pledge of allegiance.

IV Citizen Comment

Julie Rucker, Marketing Director for Fountainview Estates: This is a new superior Assisted Living and Memory Care facility that is opening up in Longview. Thank you, City of Longview for the issuance of the bond. That helped us begin our construction. Fountainview Estates is a beautifully designed community where we provide assisted living and memory care for those with the highest of standards. We are targeted to open in September, 2013.

Our mission is to provide seniors with a superior lifestyle that includes expertise care and an affordable option that does not compromise quality. We have 52 apartments in our Assisted Living and 22 private apartments in our Memory Care. We are the only Assisted Living facility in the state of Texas that is offering twenty-four hour nursing on site. We are pet friendly and welcome them. Our whole staff including the kitchen staff will be certified in memory care. We believe that dignity and respect are first and foremost, especially during this time of transition. We truly are the best senior destination in East Texas.

Mayor Dean: We want to thank all the Assisted Living facilities that are coming to Longview. The reality is that we went through the process to make Longview a Retirement Community and we are starting to see the fruits of that as witnessed by your new facility here in town. Thank you for being here tonight.

V. Consent Agenda

Council Member Sidney Allen: Item E has to do with the Governor's Community Achievement Award in the amount of \$270,000.00 and I wonder if Ms. Hill can give us an explanation for this.

Laura Hill, Director of Community Services: We are very pleased and proud that Keep Longview Beautiful brought this award home to Longview. It is \$270,000.00 and you are being asked tonight to give permission for the award project to be placed on the City owned land on the corner of Highway 31 and Spur 63. TxDOT does control the funds and they do control the scope of the project. If you give permission, at that point we would move forward. The current rough idea is to envision a park like setting. Until we have permission, there is no sense in moving forward with design.

A. Consider a Resolution authorizing and directing the City Manager or the City Manager's designee to execute any necessary documents for the application, receipt and expenditure of a grant in the amount of \$42,874.00 from the U.S. Justice Department, Bureau of Justice Assistance for the Justice Assistance Grant (JAG) for crime prevention and prevention and education activities –

Holly Fuller, Partners in Prevention Manager requested that the Council consider a Resolution in which the Bureau of Justice Assistance through U.S. Department of Justice is soliciting program applications from local government agencies for the Edward Byrne Memorial Justice Assistance Grant (JAG) Local Solicitation Program to develop and enhance crime prevention, and prevention and education programs, personnel, equipment, and supplies. Partners in Prevention and Longview Police Department will jointly work to prevent crimes, underage drinking, and raise public awareness of crimes against children.

The City of Longview is eligible to receive funding in the amount of \$42,874. No matching funds are required.

City of Longview will apply for the grant and use the funds to address crime prevention, underage drinking, and raise awareness around crimes involving children; to support contractual staff; media; and hardware for Longview Police Department.

The following Resolution was approved:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, AUTHORIZING APPLICATION, ACCEPTANCE AND EXPENDITURE OF GRANT FUNDS IN THE AMOUNT OF \$42,874.00 FROM THE 2013 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) FROM THE U.S. DEPARTMENT OF JUSTICE, BUREAU OF JUSTICE ASSISTANCE FOR USE BY THE CITY OF LONGVIEW, PARTNERS IN PREVENTION AND LONGVIEW POLICE DEPARTMENT; AUTHORIZING THE ACCEPTANCE OF ALL SPECIAL CONDITIONS IMPOSED IN CONNECTION WITH GRANT FUNDING; AUTHORIZING AND DIRECTING THE CITY OF LONGVIEW PARTNERS IN PREVENTION PROGRAM MANAGER OR OTHER OFFICIAL OF THE CITY AS SHALL BE REQUIRED TO EXECUTE ALL NECESSARY DOCUMENTS INCIDENT TO APPLYING, SECURING AND EXPENDING SAID GRANT; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS PASSED COMPLIED WITH THE REQUIREMENTS OF THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.

Such Resolution No. 4641 appears in the Resolution and Ordinance records of the City of Longview.

B. Consider a Resolution adopting the 2013 Gregg County Hazard Mitigation Plan –

J.P. Steelman, Fire Chief requested that the Council consider a Resolution for the formal adoption of the 2013 Gregg County Hazard Mitigation Plan. The plan has been approved by both the Texas Department of Emergency Management (TDEM) and the Federal Emergency Management Agency (FEMA). The plan was formally adopted by Gregg County on July 8, 2013, during the Commissioner's Court meeting.

There is no funding required for this adoption.

The following Resolution was approved:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, ADOPTING THE GREGG COUNTY HAZARD MITIGATION ACTION PLAN; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS PASSED COMPLIED WITH THE REQUIREMENTS OF THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.

Such Resolution No. 4642 appears in the Resolution and Ordinance records of the City of Longview.

- C. Consider a Resolution authorizing and directing the City Manager or the City Manager's designee to execute any necessary documents for the receipt and expenditure of grant funding from the Texas Department of Public Safety, Homeland Security Grant Program (HSGP) / Citizen Corps Program (CCP) in the amount of \$4,644.00 –**

J.P. Steelman, Fire Chief requested that the Council consider a Resolution where The City of Longview wishes to receive and expend grant funding in the amount of \$4,644.00 from the Texas Department of Public Safety Homeland Security Grant Program (HSGP) / Citizen Corps Program (CCP).

This is a 100% grant that requires no match and will be used to provide training, equipment and supplies for the City of Longview's Citizen Emergency Response Team (CERT) as an extension of the City's emergency management function.

The following Resolution was approved:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, AUTHORIZING THE CITY OF LONGVIEW TO APPLY FOR, ACCEPT AND EXPEND FEDERAL GRANT FUNDS IN THE AMOUNT OF \$4,644.00 FROM THE FEDERAL HOMELAND SECURITY GRANT PROGRAM ADMINISTERED BY THE TEXAS DEPARTMENT OF PUBLIC SAFETY AS THE CITIZEN CORPS PROGRAM; AUTHORIZING AND DIRECTING THE MAYOR, THE CITY MANAGER, THE FIRE CHIEF AND / OR ANY OTHER OFFICIAL OF THE CITY AS MAY BE NECESSARY OR CONVENIENT TO EXECUTE ANY

AND ALL AGREEMENTS AND OTHER DOCUMENTS NECESSARY OR CONVENIENT TO CARRY OUT THE ACTIVITIES AUTHORIZED HEREIN; FINDING THAT NO LOCAL MATCHING FUNDS WILL BE REQUIRED TO RECEIVE AND EXPEND SAID FUNDS; FINDING THAT EQUIPMENT PURCHASED WITH THESE FUNDS WILL NOT ADD ADDITIONAL ANNUAL COSTS TO EMERGENCY RESPONSE OR MANAGEMENT PROGRAMS; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION WAS APPROVED COMPLIED WITH THE OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.

Such Resolution No. 4643 appears in the Resolution and Ordinance records of the City of Longview.

D. Consider a Resolution accepting the recommendation of the Parks and Recreation Board concerning the development of a disc golf course at Hinsley Park –

Laura Hill, Director of Community Services requested that the Council consider a Resolution supporting the use of 9 acres of undeveloped parkland located at Hinsley Park for a new 18 hole Disc Golf Course.

The City of Longview currently has a beginner level Course within Guthrie Park. The tremendous growth and interest in this sport locally led the local Longview Disc Golf Association to approach the City about developing a more challenging course that will not only provide recreational opportunities for citizens but will also attract visitors regionally to the community.

The undeveloped park property at Hinsley was identified as being highly suitable for a new competitive Disc Golf Course due to the terrain, trees and other features currently on the property.

The Parks and Recreation Advisory Board considered this proposal at their July 8, 2013 meeting and unanimously approved proceeding. Staff also recommends approval.

The City already owns the equipment for the "holes," purchased in a previous budget year. The Longview Disc Golf Association will layout the Course and will provide all

necessary additional funding for the development of the Course. The City has agreed, if the project is approved, to assist in brush-hogging the area to remove the underbrush.

The scope of this project is modeled after other Public / Private Partnerships that improve the Community's Quality of Life.

The following Resolution was approved:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, ACCEPTING THE RECOMMENDATION OF THE PARKS AND RECREATION ADVISORY BOARD CONCERNING THE DEVELOPMENT OF A DISC GOLF COURSE AT HINSLEY PARK BY THE LONGVIEW DISC GOLF ASSOCIATION IN PARTNERSHIP WITH THE CITY OF LONGVIEW; FINDING THAT NO CITY FUNDING IS REQUIRED; PROVIDING FOR THE NEGOTIATION AND EXECUTION OF ALL NECESSARY DOCUMENTS AS APPROVED BY THE CITY ATTORNEY'S OFFICE; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION WAS APPROVED COMPLIED WITH THE OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.

Such Resolution No. 4644 appears in the Resolution and Ordinance records of the City of Longview.

- E. Consider a Resolution accepting the recommendation of the Parks and Recreation Board concerning the development of the Keep Longview Beautiful Governor's Community Achievement Award by the Texas Department of Transportation on the city-owned property at Highway 31 and Spur 63 –**

Laura Hill, Director of Community Services requested that the Council consider a Resolution supporting the use of 9.41 acres of land located at the northwest corner of Highway 31 and Spur 63 as the site for the construction of the Governor's Community Achievement Award Project by the Texas Department of Transportation and Keep Longview Beautiful.

Keep Longview Beautiful, a Keep Texas Beautiful Affiliate, was selected as the recipient of the annual Governor's Community Achievement Award for 2013. The award for Longview's population class totals \$270,000. TxDOT provides funding, project design and construction for the award which must be used for environmental and community improvement and comply with TxDOT requirements.

The proposed location serves as a gateway to Longview as identified in the 2005 Longview Roadway Landscape and Aesthetics Master Plan. Additionally, the project site is adjacent to Grace Creek and the land already identified for a section of the Paul Boorman Trail and the Longview Arboretum with the Maude Cobb Activity Complex located immediately to the west. Longview's new Mountain Bike Trail is also in proximity to this tract of land.

TxDOT has already identified this area as a zone approaching nonattainment from an environmental perspective and is planning to spend approximately \$100,000.00 to beautify the State-owned right-of-way at this location using Green Ribbon money. The combination of the two projects will result in a project totalling approximately \$370,000.00.

The project proposal was reviewed by the Parks and Recreation Advisory Board at their July 8, 2013, meeting and was approved. Staff also recommends approval.

The City of Longview Parks and Recreation Department will be responsible for maintenance upon completion of the projects.

The following Resolution was approved:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, ACCEPTING THE RECOMMENDATION OF THE PARKS AND RECREATION ADVISORY BOARD CONCERNING THE DEVELOPMENT OF THE KEEP LONGVIEW BEAUTIFUL GOVERNOR'S COMMUNITY ACHIEVEMENT AWARD PROJECT ON THE CITY-OWNED PROPERTY AT STATE HIGHWAY 31 AND SPUR 63 BY THE TEXAS DEPARTMENT OF TRANSPORTATION; FINDING THAT NO CITY FUNDING IS REQUIRED; PROVIDING FOR THE NEGOTIATION AND EXECUTION OF ALL NECESSARY DOCUMENTS AS APPROVED BY THE CITY ATTORNEY'S OFFICE; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION WAS APPROVED COMPLIED WITH THE OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.

Such Resolution No. 4645 appears in the Resolution and Ordinance records of the City of Longview.

- F. Consider a Resolution awarding a contract to and authorizing and directing the City Manager or the City Manager's designee to execute any necessary documents with Sunbelt Pools for pump room equipment replacement for Longview Swim Center via the city's purchasing agreement with the local government purchasing cooperative administered by the Texas Association of School Boards (TASB Buyboard) for an amount not to exceed \$98,000.00 –**

Jaye Latch, Purchasing Manager requested that the Council consider a Resolution that would allow for the replacement of pump room equipment for Longview Swim Center Recreational Pool. Specifically the equipment that is to be replaced are filters, plumbing and pumps. This purchase includes equipment, installation and training. The equipment that is currently in place at the Swim Center was last upgraded in 1998. Maintenance of the existing system is becoming more labor intensive and costly, therefore, this purchase will allow for improved operations and maintenance.

We recommend that the City purchase pump room equipment and installation for Longview Swim Center from Sunbelt Pools using the Local Government purchasing cooperative administered by the Texas Association of School Boards ("TASB Buyboard"). This purchase will not exceed \$98,000.00. The equipment and installation listed has been properly bid and by purchasing from this purchasing cooperative agreement we fulfill bidding requirements under Chapter 252 of the Local Government Code.

The following Resolution was approved:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, AUTHORIZING THE PURCHASE OF PUMP ROOM EQUIPMENT AND INSTALLATION FROM SUNBELT POOLS OF DALLAS, TEXAS VIA THE CITY'S PURCHASING AGREEMENT WITH THE LOCAL GOVERNMENT PURCHASING COOPERATIVE ADMINISTERED BY THE TEXAS ASSOCIATION OF SCHOOL BOARDS ("TASB BUYBOARD"); AUTHORIZING AND DIRECTING THE CITY MANAGER, OR THE CITY MANAGER'S DESIGNEE AND/OR OTHER OFFICIAL(S) OF THE CITY AS SHALL BE REQUIRED TO

EXECUTE ANY DOCUMENTS NECESSARY FOR SAID PURCHASE; SETTING FORTH THE CONDITIONS OF SUCH AUTHORIZATION; DETERMINING THAT SAID PURCHASE IS EXEMPT FROM STATE BIDDING REQUIREMENTS; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS PASSED COMPLIED WITH THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.

Such Resolution No. 4646 appears in the Resolution and Ordinance records of the City of Longview.

G. Consider a Resolution awarding a contract to and authorizing and directing the City Manager or the City Manager's designee to execute any necessary documents with Paradigm Traffic Systems for Traffic Signal Conflict Monitors for the Traffic Division –

Jaye Latch, Purchasing Manager requested that the Council consider a Resolution for an annual agreement for traffic signal conflict monitors for the City of Longview Traffic Division. In this agreement traffic signal conflict monitors will be purchased on an as needed basis. The Traffic Division estimates spending approximately \$33,350.00 on traffic signal conflict monitors for the Fiscal Year 2013.

On June 25, 2013 bid documents were mailed and emailed to traffic signal conflict monitor vendors and posted on the City of Longview Website. Bids were advertised in the local newspaper on June 25, 2013 and July 2, 2013. On July 10, 2013 four bids were on file.

The bids were as follows:

Iteris, Inc., Round Rock, Tx - \$805.00/each

Traffic Parts, Spring, Tx - \$777.00/each

Texas Highway Products of Round Rock, TX - \$695.00/each

Paradigm Traffic Systems, Arlington, Tx - \$667.00/each

The following Resolution was approved:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, ACCEPTING THE BID OF PARADIGM TRAFFIC SYSTEMS, INC FOR TRAFFIC

SIGNAL CONFLICT MONITORS FOR THE CITY OF LONGVIEW STREETS DIVISION; AUTHORIZING AND DIRECTING THE CITY MANAGER, OR THE CITY MANAGER'S DESIGNEE TO EXECUTE ANY DOCUMENTS NECESSARY BETWEEN THE CITY OF LONGVIEW AND PARADIGM TRAFFIC SYSTEMS, INC. FOR SAID MONITORS; AUTHORIZING THE RENEWAL OF SAID CONTRACT AT THE CITY MANAGER'S DISCRETION FOR UP TO FOUR ADDITIONAL ONE-YEAR TERMS PROVIDED THAT THE TOTAL AMOUNT SPENT UNDER SAID CONTRACT FOR ANY ONE RENEWAL TERM SHALL NOT EXCEED FUNDS BUDGETED FOR SAID CONTRACT IN THE CONCURRENT BUDGET YEAR; DETERMINING THAT THE CITY COMPLIED WITH ALL APPLICABLE BIDDING REQUIREMENTS IN ACCEPTING SAID BID; DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS PASSED WAS IN ACCORDANCE WITH THE REQUIREMENTS OF THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.

Such Resolution No. 4647 appears in the Resolution and Ordinance records of the City of Longview.

- H. Consider a Resolution accepting the 2012 Wastewater System Improvements Project and authorizing final payment in the amount of \$89,859.96 to Duplichain Contractors, LLP of Alto, Texas –**

Keith Bonds, P. E., Director of Public Works request that the Council consider a Resolution accepting the 2012 Wastewater System Improvements Project and authorizing final payment in the amount of \$89,859.96 to Duplichain Contractors, LLC of Alto, Texas. Approval of final payment will begin the contractor's one-year warranty period.

The City Council awarded a contract to Duplichain Contractors on July 26, 2012 in the amount of \$369,444.50. The final construction cost is \$360,044.50.

The scope of work includes the construction of 4,600 linear feet of 8" sewer main and related work at Cole, Flanagan, Pegues, Noble, Pine, and Electra Streets and miscellaneous work as necessary to complete the installations.

The project has been completed in accordance with the contract. The consultant, Wood Engineering, recommends acceptance of the project and approval of the final payment. Staff concurs with the recommendation.

The following Resolution was approved:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, ACCEPTING THE PROJECT KNOWN AS "2012 WASTEWATER SYSTEM IMPROVEMENTS PROJECT"; AUTHORIZING AND APPROVING FINAL PAYMENT TO DUPLICHAIR CONTRACTORS, LLP, OF ALTO, TEXAS, FOR CONSTRUCTION OF SAID PROJECT; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS PASSED WAS IN ACCORDANCE WITH THE REQUIREMENTS OF THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.

Such Resolution No. 4648 appears in the Resolution and Ordinance records of the City of Longview.

- I. Consider a Resolution accepting the 2013 Pavement Management - HMAC Hot-In-Place Recycling Project and authorizing final payment in the amount of \$70,555.84 to Cutler Repaving, Inc. of Lawrence, Kansas –**

Keith Bonds, P. E., Director of Public Works requested that the Council consider a Resolution accepting the 2013 Pavement Management - H.M.A.C. Hot In-Place Recycling Project and authorizing final payment in the amount of \$70,555.84 to Cutler Repaving, Inc. Approval of final payment will begin the contractor's one-year warranty period.

The City Council awarded a contract to Cutler Repaving, Inc. on February 14, 2013 in the amount of \$531,737.50. The final construction cost is \$475,366.79.

The scope of work consisted of the asphalt recycling and overlaying of approximately 89,000 square yards of streets citywide. The streets re-paved include Hawkins Parkway from Fourth Street to Airline; Dundee Road; Young Street from M. L. King to Clover;

Birdsong from Mobberly to Harmon; Scenic Drive; and Tryon from Loop 281 to Alpine Road.

The project has been completed in accordance with the contract. Public Works Engineering staff recommends acceptance of the project and approval of the final payment.

The following Resolution was approved:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, ACCEPTING THE PROJECT KNOWN AS “2013 H.M.A.C. HOT IN-PLACE RECYCLING PROJECT”; AUTHORIZING AND APPROVING FINAL PAYMENT TO CUTLER REPAVING, INC., OF LAWRENCE, KANSAS, FOR CONSTRUCTION OF SAID PROJECT; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS PASSED WAS IN ACCORDANCE WITH THE REQUIREMENTS OF THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.

Such Resolution No. 4649 appears in the Resolution and Ordinance records of the City of Longview.

J. Consider a Resolution providing an appointment to the Parks and Recreation Advisory Board –

Mary Ann Miller, Assistant to the City Manager requested Council consider a Resolution appointing the Parks and Recreation Board.

Parks and Recreation Board: Cynthia Williams

The following Resolution was approved:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, PROVIDING AN APPOINTMENT TO THE PARKS AND RECREATION ADVISORY BOARD; DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS PASSED COMPLIED WITH THE

**TEXAS OPEN MEETINGS ACT; AND ESTABLISHING AN
EFFECTIVE DATE.**

Such Resolution No. 4650 appears in the Resolution and Ordinance records of the City of Longview.

- K. Consider a Resolution authorizing and directing the City Manager or the City Manager's designee to execute a Lease Agreement for office space by and between the City of Longview, Texas and Pine Tree ISD**
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Don Dingler, Police Chief requested that the Council consider a Resolution allowing the City of Longview Police Department to enter into a lease agreement and authorizing the City Manager or his designee to execute said lease with Pine Tree ISD for office space located at 1001 West Fairmont Street, Longview, Texas.

It is a one year contract for the lease agreement between the Longview Police Department and Pine Tree ISD for office space in the amount of \$1.00 per year and \$100.00 per month to defray the cost of utilities.

The following Resolution was approved:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, AUTHORIZING THE POLICE DEPARTMENT TO NEGOTIATE AND THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE TO ENTER INTO A LEASE AGREEMENT FOR OFFICE SPACE ON BEHALF OF THE CITY OF LONGVIEW; CONDITIONING SAID LEASE ON THE RECEIPT OF ALL NECESSARY DOCUMENTATION IN A FORM ACCEPTABLE TO THE CITY ATTORNEY; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS PASSED WAS IN ACCORDANCE WITH THE REQUIREMENTS OF THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.

Such Resolution No. 4651 appears in the Resolution and Ordinance records of the City of Longview.

- L. Consider a Resolution awarding a contract to and authorizing and directing the City Manager or the City Manager's designee to execute any necessary documents with Mega Contractors, Inc. of Fort Worth, Texas in an amount not to exceed \$90,000.00 for the "Masonry and Window Repair at Fire Station No. 1" Project –**

Keith Bonds, P. E., Director of Public Works requested that the Council consider a Resolution awarding a contract in the amount of \$90,000.00 to and authorizing the City Manager or his designee to execute any necessary documents with Mega Contractors, Inc., of Fort Worth, Texas, for the construction of the referenced project. The following bids were opened on July 9, 2013:

<u>Bidder</u>	<u>Bid Amount</u>
Mega Contractors, Inc. (Ft. Worth)	\$90,000
Casey Slone Construction (Longview)	\$121,200.00
Sherman Williams (Tyler)	\$150,000.00
RLM General Contractors (Longview)	\$161,000.00

This project provides for repairing the exterior limestone veneer and steel windows, and providing insulated glazing in the steel windows.

Staff has examined the bids and the qualifications of the low bidder and recommends that the City award the contract to Mega Contractors, Inc. in the amount of \$90,000.00.

The following Resolution was approved:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, ACCEPTING THE BID OF MEGA CONTRACTORS, INC. OF FORT WORTH, TEXAS, FOR CONSTRUCTION OF THE PROJECT ENTITLED "MASONRY AND WINDOW REPAIR AT FIRE STATION NO. 1"; DETERMINING THAT THE CITY COMPLIED WITH ALL APPLICABLE BID REQUIREMENTS IN ACCEPTING SAID BID; AUTHORIZING AND DIRECTING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE TO EXECUTE ANY DOCUMENTS NECESSARY BETWEEN THE CITY OF LONGVIEW AND MEGA CONTRACTORS, INC. OF FORT WORTH, TEXAS, FOR THE ABOVE REFERENCED PROJECT; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS APPROVED COMPLIED WITH THE

**REQUIREMENTS OF THE TEXAS OPEN MEETINGS ACT;
MAKING OTHER FINDINGS AND PROVISIONS RELATED
TO THE SUBJECT; AND DECLARING AN EFFECTIVE
DATE.**

Such Resolution No. 4652 appears in the Resolution and Ordinance records of the City of Longview.

M. Consider approval of the following minutes: July 11, 2013 –

Shelly Ballenger, City Secretary requested Council to approve July 11, 2013, minutes.

MOTION: Council Member Manley made a motion to approve the consent agenda.

SECOND: Council Member Frost seconded the motion.

VOTE: The motion carried unanimously (7, 0).

VI. Budget Items

Mayor Dean: Council tonight is strictly the presentation. You have a book that has been given to you. We are going to receive the presentation so please make a list of what your questions are. I would recommend that you take a look at the book and see if the answers to your questions are there, if not, contact Mr. Willard. At the next meeting we will discuss all of those items.

A. Presentation of the proposed Fiscal Year 2013-2014 budget for the City of Longview –

David Willard, City Manager: This is the culmination of a process that began in May and will end when the City Council adopts the final version of this budget at the end of August. There will be plenty of opportunities for discussion and public input. The City staff would be happy to answer any questions that you might have. We expect to end this budget year in September with expenditures under our revenues resulting in another budget surplus. Even with Longview's economic stability there is still the need to budget as conservatively as possible and although we have seen increases in cost of

providing services we understand that as any business or family budget we at the City must also balance our expenses with the available income.

I want to thank the Directors, Department heads, and all their staff for the work they have done during this budget preparation. I also want to recognize and thank my budget team: our Finance Director, Angela Coen; Assistant City Manager, Chuck Ewings; Assistant to the Assistant City Manager, Mary Ann Miller; and Public Information Officer, Shawn Hara.

Budget Assumptions:

- Slight decrease in appraised property values
- No property tax rate increase
- No projected increase in sales tax collections
- No water or sewer rate increase
- Proposed rate increase for sanitation services
- Maintain fiscally sound fund balance

Budget Highlights

- Continued progress on 2011 Street Bond Project
 - City will issue \$23.3 Million in bonds in December 2013
- Market-based Compensation Plan
 - Moves employees to market mid-point
 - Includes expanded steps for Police and Fire
 - Not an across the board pay increase
- Continued Focus on Street Maintenance
 - \$1,541,000.00 budgeted for street maintenance
- Comprehensive Plan
 - \$225,000.00 spread over multiple budget cycles
- Additional Frontline Ambulance and Crew
 - \$317,000.00 for ambulance and additional personnel

One Time Expenditures

- Fire Department Ladder Truck
 - \$950,000.00 to replace Ladder Truck 5
- Self Contained Breathing Apparatus
 - \$180,000.00 to begin replacement of expiring equipment
- Lear Park Jack Mann Splash Pad
 - \$130,000.00 for 52-foot octagonal pavilion
 - \$130,000.00 for concession stand facility

FY 2013-2104 Total Budget

General Fund	\$61,227,123
Enterprise Fund	\$40,245,177
Special Revenue Funds	\$20,773,403
Internal Service Funds	\$15,276,325
Debt Service Funds	<u>\$15,605,431</u>
Total Budget	\$153,127,459

Proposed Sanitation System

Proposed Residential Service Includes:

- Once a week garbage collection
- Once a week recycling collection
- Once a week bulky item collection
- Use of compost site at no additional cost

Proposed Residential Rate:

- \$14.95 per month + fuel fee
- Optional 95 gallon recycling cart provided at no cost
- Optional 95 gallon garbage cart provided at no cost

David Willard: I would like to thank Dwayne Archer and David Simmons from our Sanitation Department for their work in this program. You can't imagine the hours that Dwayne and David put into this. It is very well thought out. They have done a good job to bring this forward to you.

Mayor Dean: Everyone is going to look over this information and we are going to start preparing our questions.

Dwayne Archer: I am here to answer any questions that the Council may have.

Citizen Comment: Jessie Bradley, 2208 South 13th Street, I am concerned about the men who really run and do their jobs on the back of the trucks. I am glad to hear that there won't be any layoffs. Those big trucks that cost about \$270,000.00 a piece, do you really think the City can pay for all of that without the cost of Sanitation going up?

Mayor Dean: Yes, sir. That is what the numbers indicate, Mr. Bradley. We will have some more discussion on that. We had to deal with the existing trucks and how to retire the debt on the existing trucks in order to purchase new trucks. We are also looking at the new natural gas equipment. There is more to discuss. This a real sensitive issue with the public and we don't want to surprise attack anyone. We will bring this to the public and talk about it.

Council Member Williams: I would like to again commend Dwayne and David in our Sanitation Department. Reduce Reuse, and Recycle. I am delighted that we are moving forward with this. This is so important for our community in the long term. If we purchase the trucks that feed off of natural gas that is huge. That is going to reduce our carbon footprint in the long term and increase our community sustainability. I hope this project moves forward in our community because we all stand to benefit in the long term.

Dwayne Archer: This is a five million dollar plan. The cost is about two and one half million dollars to buy the carts and about two and a half million dollars to buy the trucks. We will see a million two saved in expenditures each year. It is not going to take long to get that paid off. The capital out lay in the future is laid out so that we don't have to lease again. In the future we will actually have the money to purchase the trucks and get away from leasing. We know that we will see some significant numbers in the recycling.

Council Member Allen: Will they continue to be allowed to bag their garbage and take it out to the curb like they are doing now?

Dwayne Archer: Yes, that will still be an option.

Mayor Dean: I would strongly suggest that the cart is going to be given to them free of charge, that they use it instead of putting trash bags on the curbs where animals can get to them.

Council Member Allen: That is a good point but I think that we need to leave that up to the individual.

Council Member Williams: This is going to take some time because some people really don't like the change. We do need to be using the carts.

Council Member Smith: Mr. Archer, say for example if this program is approved by Council, in twenty-four months citizens are using the ninety-five gallon containers, it seems to me like that second guy on the back of the truck will not have much to do.

Dwayne Archer: To get started we need to use that second guy to make sure that all customers are taken care of. The time may come when we may need to reduce the number of guys on a truck.

Council Member Frost: You have two - ninety-five gallons sitting there, we will need that guy on the back to position them for pick up.

Dwayne Archer: Yes, sir, that is correct but after a few years the people will get used to it and know where to put them.

B. Consider a Resolution establishing the date, time, and place for a public hearing on the proposed Fiscal Year 2013-2014 budget –

Angela Coen, Director of Finance requested Council approve a Resolution in Section 9.06 of the City Charter and Section 102.006 of the Texas Local Government Code require the City Council to set the date, time and location for a public hearing on the proposed budget. This resolution sets a public hearing on the proposed budget, to be held on Thursday, August 29, 2013. It will be held in the City Council Chambers.

MOTION: Council Member Frost made a motion the following Resolution be approved:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, ESTABLISHING THE DATE, TIME, AND PLACE FOR A PUBLIC HEARING ON THE PROPOSED FY2013-14 BUDGET; DIRECTING THE CITY OF LONGVIEW TO POST AND PUBLISH SAID HEARING AS REQUIRED BY LAW; DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS APPROVED COMPLIED WITH THE OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.

SECOND: Council Member Manley seconded the motion.

VOTE: The motion carried unanimously (7, 0).

Such Resolution No. 4653 and appears in the Resolution and Ordinance records of the City of Longview.

C. Discuss the new simplified collection and recycling proposal –

Dwayne Archer, Sanitation and Fleet Services Manager answered questions.

VII. Action Item

Consider a Resolution appointing members to the Comprehensive Plan Advisory Committee –

Mayor Dean: In addition to this list, it is going to be recommended that there will be break out groups involved in the whole process. We encourage that this happen. I would like to thank former Mayor Earl Roberts who has agreed to chair this committee. Council Member Manley has agreed to be the Council Liaison and David Willard is the Staff Liaison. I would recommend that these meetings are posted. We are looking at about eighteen months to get this in place.

Members of the Comprehensive Plan Advisory Committee Include: Mark Bogle, Mike Cherry, Beverly Christopher, Suzanne Cook, Kimberly Fish, Renese Sherman Henderson, Claire Abernathy Henry, Keith Honey, Anne Hugman, Ron Hutchison, Worth Jackson, Dale Lunsford, Ben Mack, Karen Maines, Stephen McHaney, Johnny Medrano, Cruz Mendez, Trey Patterson, Rogers Pope, Jr., Tony Powell, Earl Roberts, Chairman, Rev. Homer Rockmore, Janice Grey-Shaw, Glynn Stone, and Brad Tidwell.

MOTION: Council Member Frost made a motion the following Resolution be approved:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, APPOINTING THE COMPREHENSIVE PLAN ADVISORY COMMITTEE; PROVIDING FOR A CHARGE; DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS PASSED COMPLIED WITH THE TEXAS OPEN MEETINGS ACT; AND ESTABLISHING AN EFFECTIVE DATE.

SECOND: Council Member Sims seconded the motion.

VOTE: The motion carried unanimously (7, 0).

Such Resolution No. 4654 and appears in the Resolution and Ordinance records of the City of Longview.

VIII. Items of Community Interest

Council Member Sims: Over the seven and half years that I have served, I have always gotten very good reports about Sanitation. Let's keep the faith, Sanitation services have been great for seven years so Mr. Archer will have to show us that it is going to be great from now on.

Council Member Smith: Green Street Center is offering computer classes for \$10.00 a year. I want to say congratulations to Keep Longview Beautiful for winning the award this year. The fireworks show was great. Our staff did a great job of getting that together.

Council Member Williams: It was great to see everyone at the NAACP banquet on Saturday night. Our president, Brandon Johnson, did a fabulous job hosting.

The Longview Community Services Department volunteer office with support of the Longview Sanitation Department, and the Longview Police Department is planning a clean up on August 23, 2013. Please come out and support this effort.

Council Member Frost: We had a ribbon cutting at the Natural Gas fueling station last week. It was very interesting using both local and natural gas. The pipe runs from a little plant not too far away. Trucks can now come off of I-20 and stop in Longview and fuel up. It is an asset that we have this fueling station in Longview. There were some pickups out there and I wanted to know how they started. They said that they have two fuel systems, a gasoline and a natural gas, where it is started on gasoline and automatically switches to natural gas.

Council Member Williams: It is the best one in the United States.

Mayor Dean: It is \$1.74 a gallon.

The Longview Fire Department will host its annual HOT (Heroes of Tomorrow) Saturday, August 3, 2013 from 8:00 am – 1:00 pm, at the Fire Department Training Center at 411 American Legion Boulevard. To register call (903) 237-1019. This is a free event.

On Thursday, July 25, 2013, Tryon Road at Hollybrook will be closed to traffic. While the intersection of Tryon and Hollybrook is rebuilt, it will be closed approximately one

month. This work is in conjunction with the Hollybrook improvements between Eastman Road and Loop 281. If you have any questions related to construction, please call the City's Project Manager, Alton Bradley at (903) 237-1067.

Applications are now being accepted for the 22nd Annual Citizens Police Academy beginning Thursday, September 12, 2013, and concluding on Thursday, October 24, 2013. Classes will meet on Tuesday and Thursday nights from 6:30 pm - 8:30 pm each night at the Longview Police Department's Roy Stone Training Center, 302 W. Cotton Street. For more information contact Teresa Rau at (903) 237-1199.

We appreciate the hard work on the budget. Now our job begins. It is time for us to look at this and make sure needs versus wants and make sure to have us a good conservative budget again this year.

IX. Adjourn

The meeting was adjourned at 6:50 p.m.



Shelly Ballenger
City Secretary